ORIENTATION INFORMATION

Ultimate

READY4UNI GUIDE

Welcome to Muteesa I Royal University (MRU)! We are delighted to have you join our academic community and thank you for choosing MRU as your first choice. We look forward to supporting you on your journey of learning, growth, and success.

We kindly request you to **pay close attention to the important information below**, as it will help you settle into our environment more easily.

1.	You are required to attend a compulsory Orientation programme starting from **03 August 2025 (VC's Welcoming Ceremony)** **MRU Orientation Dates: Starts on 04 August – 09 August 2025** **Please note you are welcome to contact us on:** **Email: @mru.ac.ug,** christineb@mru.ac.ug &kiwalabyejf@mru.ac.ug & mulindwam@mru.ac.ug **Mobile numbers: 0754890118 / 073771104/ 0773906116/**	**Thank you for choosing our university. We look forward to welcoming you to our learning and teaching, as well as our learning and living spaces.**

	WhatsApp: + 0754890118 / 073771104/ 0773906116/	
	THE IMPORTANCE OF ORIENTATION **1. Smooth Transition to University Life** Orientation helps students adjust to the academic, social, and cultural environment of the institution. It reduces anxiety by providing clarity on what to expect and how to navigate campus life. **2. Introduction to Key Services and Resources** Students learn about vital services such as: • Academic advising • Library and IT services • Health and wellness support • Financial aid and registration procedures This ensures they know where and how to seek help when needed. **Academic Preparation** Orientation introduces students to: • Programme requirements • Class schedules and timetables	**4. Building Social Connections** Through ice-breakers, team activities, and guided tours, students begin forming friendships and support networks that contribute to a sense of belonging and well-being. **5. Promoting Discipline and Institutional Values** Students are oriented on codes of conduct, ethics, and university culture, which helps instill discipline and responsible behavior early on. **6. Improved Retention and Success** Studies show that students who attend orientation are more likely to stay enrolled and perform better academically because they feel supported and informed from the start. **7. Engagement with Student Leaders and Staff**

	• University policies and expectations This sets a strong academic foundation from the beginning.	Meeting lecturers, administrative staff, and student mentors like HOW2 Buddies makes the environment more approachable and encourages ongoing engagement throughout their studies.
2.	**FEES PAYMENTS MADE TO:** **MRU BANK DETAILS:** **AT STANBIC BANK:** ACCOUNT NAME: MUTEESA I ROYAL UNIVERSITY ACCOUNT NUMBER: 9030005945630 BRANCH: DEPOSIT TO ANY BRANCH IN YOUR TOWN REFERENCE: YOUR FULL NAMES AND STUDENT NUMBER **AT CENTENARY BANK:** ACCOUNT NAME: MUTEESA I ROYAL UNIVERSITY ACCOUNT NUMBER: 3100003497 BRANCH: DEPOSIT TO ANY BRANCH IN YOUR TOWN REFERENCE: YOUR FULL NAMES AND STUDENT NUMBER **Reference: Student Number** **Email copy of deposit: sharifahnangendo@mru.ac.ug and mugwerianmusa@gmail.com**	**FINANCE ACCOUNTANTS** **For your financial Administration** Nangendo Sharifah sharifahnangendo@mru.ac.ug Musa Mugwerian mugwerianmusa@gmail.com Students are responsible for financing their own fees. Limited bursaries and study loans are available. For more information, contact the Accountants.
3.	**CAMPUS ACCOMMODATION AT KIRUMBA** Kyabaggu John Mary kyabaggujm@mru.ac.ug **Mobile: 0785331856** The hostels are at the main Campus. The hostel manager can be	

	contacted for further information on 0785331856.	
4.	**Campus Contact details you might need** **General and Admission Inquiries about Academic matters** **FACULTY ADMINISTRATION** **FACULTY OF BUSINESS & MANAGEMENT** Dr Bwowe Patrick, Dean of Faculty Email: patrickbwowe@mru.ac.ug Ms Tibaga Martha, -Faculty Administrator Email contact: tibagam@mru.ac.ug – Mobile: 0704937761 **FACULTY OF EDUCATION** Dr Kiggundu Stephen – Dean of Faculty Email: kigundus@mru.ac.ug Ms Nanjobe Kalule Angela Email: nanjobeak@mru.ac.ug - Mobile: 0786033469	**FACULTY OF FACULTY OF SCIENCE, IT, ENGINEERING, ART AND DESIGN** Dr Patrick Bukenya – Dean of Faculty bukenyapatrick@mru.ac.ug Nabukeera Leah Victoria – Faculty Administrator nabukeeralv@mru.ac.ug Mobile: 0777520070 **FACULTY OF SOCIAL SCIENCES ARTS AND HUMANITIES** Assoc. Prof. Nakijoba Rosemary – Dean of Faculty rnakijoba@mru.ac.ug Ms Naacwa Lutaaya Shakira – Faculty Administrator. Email: nabacwasl@mru.ac.ug Mobile:0759886047
5.	**ACADEMIC REGISTRAR'S DEPARTMENT**	Kiwalabye John-Francis

	ADMISSIONS OFFICE Contacts: Mulindwa Muhamad – Admissions Officer mulindwam@mru.ac.ug Mobile: 0705126644	kiwalabyejf@mru.ac.ug Mobile: 0708305548 Biyinzika Christine christineb@mru.ac.ug Mobile: 0703771104
6.	**COMPUTER FACILITIES** There is 24-hour computer Laboratory access which is monitored by security and Administrative Lab Assistants. To access these facilities, a student card must - Ms Hamba Peace - **Email: hambap@mru.ac.ug** or - Mr Bukenya Herbert (known as Mr Obama) – Email: **hbukenya@mru.ac.ug** Mobile: 0702929256	**LIBRARY SERVICES** The Library opens at and closes at…. **Kakeeka Campus** Contacts: Library Assistant(s): Ms Nayiga Hanifa: Email: nayigah@mru.ac.ug Mobile: 0757107547 @ Mr Bukenya Anthony Email: bukenyaka@mru.ac.ug **Kirumba Campus:** Mr Kasujja Isaac: Mobile: 070028592 Mr Ssemakula Ronald – Mobile:
7.	**STUDENT LIFE /SOCIETIES** Are the different way to **make friends and develop your knowledge, skill and experience is to join one of the many student societies or clubs**. These are run by students for students and are open to all students who subscribe to the specific aims of the society. If you wish to know more about a particular society, contact the society leaders or **Student Affairs/Dean of Students' office** on email: ssenkungup@mru.ac.ug and nyombir@mru.ac.ug and Mr Nyika Michael – **Mobile**: 0742893677	**Contact person/s** **Mr Ssenkungu Paddy – Dean of students – Email: ssenkungup@mru.ac.ug – Mobile: 0774320037 &**

	Different Societies /Interests Campus students are members of the sports club(s) which gives them access to all the sports facilities. Students are encouraged to participate in sporting activities for the sake of their physical well-being, to develop leadership skills and to meet fellow students.	Mr Nyombi Ronald – Deputy Dean of Students. **Email: nyombir@mru.ac.ug- Mobile: 0775825808**
8.	**SAFETY AND SECURITY AT MRU** While the university does its best to ensure your safety on campus, you also have a role to play. Be watchful of your belongings, **do not display** valuable items in public and take precautions to avoid placing yourself at risk. Theft is the most common crime on campus. **The best means of prevention is to reduce or remove the opportunity.** Criminals are particularly interested in students since students tend to have laptop computers, expensive mobile phones, tablets and other gadgets – and all of these things are light, portable and very easy to sell and convert into cash. **So don't make yourself a vulnerable and easy victim.** students to study with peace of mind. **The campus has security personnel on duty around the clock.** **SAVE EMERGENCY NUMBERS ON YOUR PHONE** **Central Emergency line: 0774320037** **Watsupp Emergency line: 0774320037**	If you feel threatened by anyone or witness anything suspicious, call the Dean of Students at any campus office, **Mr Ssenkungu Paddy – Dean of students on 0774320037** at Kirumba Campus and Mr Nyombi Ronald – Deputy Dean of Students; on **0775825808** at Kakeeka Campus or Email: nyombir@mru.ac.ug There is also an anonymous Crime Line on **0702929256.** MRU is fully committed to maintaining a stable and safe environment to allow The **WOGANA! (meaning SHOUT!) Red whistle campaign is an anti-gender-based violence initiative to improve our safety. Get your yellow red from the libraries and campus clinics.**

9.	**Ultimate** **READY4UNI GUIDE**	
	1 **ALL PACKED?** **Are you ready and packed to go? We are excited to meet you. Let us make sure you have everything you need before you say your good byes and head over our way to MRU:** **• Certified copies: 'O' and 'A' level result slips, ID, any qualifications & your sponsorship letter & proof of fees payment** **Proof of admission letter and accommodation (where applicable)** **Seek help from your First Year Success Buddy (FYS) FYS Buddy /How2Buddy**	**2** **WHERE TO?** **All set? It is important to know your next step. Have you heard of the First-Year Success Buddy Programme? Contact the FYS /How2Buddy team and get connected to FYS** **Buddies (senior students) who are trained to get you started.** **Check out our Orientation page for useful information/resources:** **• Proof of university admission (and residence if applicable)** **•** **_Orientation.mru.ac.ug** **• Accommodation (studenthostels.mru.ac.ug)** **And on MRU social media platforms**
	3 **HAPPY LANDING AT MRU** **Are you a bit anxious? We have put compiled an orientation program that will help you ease most of those anxieties and get you ready for your Uni career.** **Get connected with FYS Buddy /How2Buddy** **Down load the Orientation Guide & Programme Structure from the MRU Website.** **Findit on: www.mru.ac.ug**	**4** **OH!! THE PLACES YOU WILL GO** **Welcome! Plan?? Here is what is coming up.** **Meet and greet welcome day** **Know yourself & others** **Vice Chancellor's meet and greet address** **FYS program & Campus tour**

5 FIND YOUR WAY

Are you settling in? and in MRU feeling like home yet?

Remember, your FYS Buddy /How2Buddy are a watsupp text away.
You missed the FYS orientation? Email the FYS team on:
orientation@mru.ac.ug **OR**
Mobile: Muhamed -0708305548 /
JohnFrancis -0708305548 or
Christine – 0703771104 or Jamiru – 0773906116 and
Mr Bukenya (Obama) 072929256

They will link you to the FYS Buddy ASAP.

6 YOU ARE READY TO GO

🎉 **New Fresher Students – Ready to Go?** 🎉

Welcome to a new chapter of your academic journey!

You've made it through the gates — now it's time to explore, learn, grow, and shine. Orientation is your first step to success. Come ready to discover your campus, meet your lecturers and peers, and get all the tools you need to start strong.

💡 **Get involved. Ask questions. Stay curious.**
This is your time — and we're excited to see where it takes you!

Let's go! 🚀

UNIVERSITY TERMINOLOGIES

The A.B.C.....

Getting to grips with university jargon. As you start university so you will be confronted with a whole new vocabulary – words like semester, **SM and AR.** To make things easier, we've compiled a glossary of terms to help you understand what's happening around you. For a more comprehensive list please go to Information and Tools
on the student portal.

How2Buddy or First Year Success (FYS) Orientation Programme

HOD Head of Department – in charge of a specific academic department

MBA Master's degree in Business Administration course unit. A self-contained unit of learning that forms part of the course.

DC Disciplinary Committee:

Postgraduate: What you become when you complete your degree

	How2Buddy or First Year Success (FYS) Programme welcomes the student before their journey begins and then links students up with appropriately trained senior students who support them in the initial year of their journey by providing direction and support **PLEASE LEARN TO PRONOUNCE IT**. Pronouncing our university name: **Muteesa the First Royal University** **Undergraduate student** If you are doing your first degree or a diploma **AR** – Academic Registrar **BA** - Bachelor of Arts degree **ICT 1108B** - Course unit code and the Computer Literacy – course unit description **BIT** Bachelor of Information Technology **Credit** The recognition obtained when a student passes examinations or tests to comply with conditions needed for **completion** of a qualification **The Dean** Head of a faculty **Course Work** - Duly performed – academic departments have minimum requirements for course work and class marks, before you are allowed to write the exam. If you have achieved they usually indicated on a class list posted on a notice board before exams start. **DVC** - Deputy Vice-Chancellor - that who are second in charge. **A Faculty -** A collection of departments focusing on similar fields of study e.g. Faculty of Education.	**Academic Registrar:** Responsible for student administration and institutional governance **RPL** : Recognition of Prior Learning, the acknowledgement of the knowledge a student possesses as a result of prior learning. **SENATE** The body that governs academic policies and procedures in respect of teaching, learning, research and academic functions **Semester**: First half of the academic year. There are 2 semesters in an Academic Year. **Student Guild:** Student representative Council **VC -** Vice-Chancellor, the highest managerial position of a tertiary institution **Faculty Administrator**- Assists with registration matters and curriculum or programme structure and other Faculty related matters.

WHAT CAN WE DO FOR YOU?

1. Accommodation

On-Campus Hostel at the Kirumba Masaka Campus
You have chosen to live in well-resourced, professionally staffed, homely accommodation located at our Kirumba, Campus in Masaka. Here you will meet students from a variety of backgrounds and where you will be challenged intellectually, culturally and in the sports arena. Expect to learn a variety of new and exciting skills which will enhance your personal development.
Our university hostels are a haven for hardworking, diligent, creative and progressive young people.
For any queries concerning fees, catering and other concerns, please contact the Hostel Administrator and the Bursar's Office or visit our website for more exciting and current updated information.